

PLEASANT VALLEY RECREATION AND PARK DISTRICT

Conference Room

1605 E. Burnley Street, Camarillo, CA 93010

**THE FOUNDATION FOR PLEASANT VALLEY
RECREATION & PARKS**

ANNUAL BOARD MEETING

AGENDA

Wednesday, December 13, 2023

5:30 PM

- 1. CALL TO ORDER**
- 2. MEMBERS IN ATTENDANCE**
- 3. APPROVAL OF AGENDA-** Motion to approve
- 4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 5. CONSENT AGENDA -** Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Financial Report

Monthly financial report presented to the Board for information.

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Approval of the financial report for November 2023.

6. NEW ITEMS – DISCUSSION/ACTION

A. Election of Officers

Board to elect officers for the 2024 term.

B. Dine-In Fundraisers

I. November: Honey Baked Ham

a. Review of proceeds raised based on 20% of sales to be used to purchase a gift in support of the Districts Letters to Santa.

II. December: Coffee Bean at 824 Arneill Rd., Camarillo

a. Review of proceeds raised based on 20% of sales.

III. 2024 monthly dine-in fundraisers presented by Event Committee Chair.

C. Event Committee Updates

Event Committee Chair to present updated event sponsorship levels and event ticket price to the Board for review and approval.

- a. Poker Tournament
 1. Sponsorship Levels
 2. Ticket Price
 3. Budget
 4. Aces & Eights Casino Nights quote
- b. Cornhole Tournament
 1. Sponsorship Levels
 2. Ticket Price
- c. Party for the Parks
 1. Sponsorship Levels
 2. Ticket Price

D. Board Organization

- I. Board Member Recruitment
- II. Committees

7. ORAL COMMUNICATION

Informal items from Board Members or staff not requiring action.

8. ADJOURNMENT

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

Announcement: Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

Management Report

Foundation for Pleasant Valley Recreation and Parks
For the period ended November 30, 2023



Prepared on
December 6, 2023

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Statement of Activity Detail

November 2023

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Ordinary Revenue/Expenditures							
Revenue							
Sales							
Dedications							
Bench							
11/06/2023	Pledge	1057	Yvette Bocz	Three Boards	Accounts Receivable (A/R)	1,890.00	1,890.00
Total for Bench						\$1,890.00	
Total for Dedications						\$1,890.00	
Total for Sales						\$1,890.00	
Total for Revenue						\$1,890.00	
Expenditures							
Contract & professional fees							
Legal fees							
State License Fees							
Registry of Charitable Trusts							
11/01/2023	Expenditure		Registry of Charitable Trusts	Annual Registry Renewal RRF-1	VCCU Checking	25.00	25.00

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for Registry of Charitable Trusts							
Total for State License Fees						\$25.00	
Total for Legal fees						\$25.00	
Total for Contract & professional fees						\$25.00	
QuickBooks Payments Fees							
11/03/2023	Expenditure		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	VCCU Checking	86.41	86.41
11/21/2023	Expenditure		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	VCCU Checking	56.51	142.92
Total for QuickBooks Payments Fees						\$142.92	
Uncategorized Expense							
Dedication							
Bench							
11/08/2023	Expenditure		Kirby Built	Two Dedication Benches	VCCU Checking	2,110.48	2,110.48
Total for Bench						\$2,110.48	
Total for Dedication						\$2,110.48	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance	
Total for Uncategorized Expense							\$2,110.48	
Total for Expenditures							\$2,278.40	
Net Ordinary Revenue							\$ -388.40	
Other Revenue/Expenditure								
Other Revenue								
Interest Earned								
11/01/2023	Deposit			Dividend Deposit Tiered Earned 0.11%	VCCU Savings	0.01	0.01	
11/01/2023	Deposit			Dividend Deposit Tiered Rate Earned 0.90%	VCCU Money Market	63.39	63.40	
Total for Interest Earned							\$63.40	
Total for Other Revenue							\$63.40	
Net Other Revenue							\$63.40	
Net Revenue							\$ -325.00	

Statement of Financial Position

As of November 30, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
VCCU Checking	4,889.41
VCCU Money Market	79,510.88
VCCU Savings	106.93
Total Bank Accounts	84,507.22
Total Current Assets	84,507.22
Fixed Assets	
Improvements	
Camarillo Grove Nature Education Classroom	51,519.93
Total Improvements	51,519.93
Total Fixed Assets	51,519.93
TOTAL ASSETS	\$136,027.15
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening balance equity	100,519.45
Retained Earnings	23,455.07
Net Revenue	12,052.63
Total Equity	136,027.15
TOTAL LIABILITIES AND EQUITY	\$136,027.15