

FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS

**Conference Room
1605 E. Burnley Street, Camarillo, CA 93010**

BOARD MEETING

AGENDA

**Wednesday, June 17, 2026
5:30 PM**

1. CALL TO ORDER

2. MEMBERS IN ATTENDANCE

3. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

5. CONSENT AGENDA - Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Board Meeting

Approval of minutes from May 20, 2026.

B. Financial Report

Monthly financial report presented to the Board for information.

Approval of the financial report for May 2026.

6. NEW ITEMS – DISCUSSION/ACTION

A. Amazing Race Planning

B. 2026-2027 Budget

7. ORAL COMMUNICATION - Informal items from Board Members or staff not requiring action.

8. ADJOURNMENT

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

Announcement: Should you need special assistance (*i.e.* a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an

agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS

Conference Room

1605 E. Burnley Street, Camarillo, CA 93010

REGULAR BOARD MEETING

MINUTES

Wednesday, May 20, 2026

5:30 PM

1. **CALL TO ORDER** - Meeting was called to order at 5:34 pm by Acting Chair Ann DeMartini.

MEMBERS IN ATTENDANCE -Board Member Ann DeMartini, Board Member Bev Dransfeldt, and Board Member Julie Navarro. **MEMBER ABSENT:** Board Member Mary Otten, Board Member Brett DeCarlo

PVRPD BOARD MEMBER – David Schlangen

STAFF - Nic Castro, PVRPD Development Analyst, Nicole Lousen, PVRPD Recreative Services Manager

PUBLIC - Tracy Cole

2. **AMENDMENTS TO THE AGENDA**- Nic Castro indicated that the budget for the next fiscal year needs to be reviewed at this meeting. Upon motion of Director Navarro, seconded by Director Dransfeldt and unanimously approved to add the Annual Budget Review to the Agenda.
3. **PUBLIC COMMENT** – Tracy Cole indicated that she was invited by Director DeMartini to join the Event Committee for the Amazing Race and wanted to investigate the opportunity by joining the meeting.
4. **CONSENT AGENDA** - A motion was made by Board Member Dransfeldt to approve the consent agenda. The motion was seconded by Board Member Julie Navarro. The motion carried 3-0.

A. Minutes for Board Meeting- March 18, 2026

B. Monthly Financial Reports – March and April 2026

6. NEW ITEMS – DISCUSSION/ACTION

A. Review of the FY2026/2027 Budget

The Board reviewed the annual budget and Upon motion of Director Navarro, seconded by Director Dransfeldt and unanimously approved to place the Annual Budget to be placed on the June 2026 agenda for board approval.

B. PVRPD Scholarship Fund Donation -

Nicole Lousen indicated that they are looking for a matching donation of \$5,000 to fund scholarships for upcoming activities. A motion was made by Board Member DeMartini to approve the \$5,000 scholarship fund donation. The motion was seconded by Board Member Julie Navarro. The motion carried 3-0.

C. Amazing Race Planning

Nic Castro reported that he submitted an application to Port Hueneme to sponsor the event and that he would clean up the sponsor page and send the link to the planning documents to the Board and event committee. The event committee is meeting on May 29, 2026 at 11 am to go over the planning and report back to the board. Nic Castro asked for a budget for purchases for the Amazing Race. Director DeMartini indicated that \$2,000 should cover supplies for the event. A motion was made by Board Member Dransfeldt to approve the initial budget allocation of \$2,000 for event supplies. The motion was seconded by Board Member Julie Navarro. The motion carried 3-0.

7. ORAL COMMUNICATION - Nic Castro reported that there is an upcoming Chipotle fundraiser.

8. ADJOURNMENT Meeting was adjourned at 6:52 p.m. by Acting Chair DeMartini.

Respectfully submitted,

Ann DeMartini
Secretary

Approval,

Brett DeCarlo
Chair

Monthly Financial Report

Foundation for Pleasant Valley Recreation and Parks
For the period ended May 31, 2026



Prepared by
Nicholas Castro

Prepared on
June 10, 2026

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Statement of Activity Detail

May 2026

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Ordinary Revenue/Expenditures							
Revenue							
Contributed income							
Fundraiser							
Bingo							
05/07/2026	Deposit			Deposit	VCCU Checking	833.00	833.00
05/07/2026	Deposit			Deposit	VCCU Checking	366.00	1,199.00
05/15/2026	Deposit			Deposit	VCCU Checking	428.00	1,627.00
05/15/2026	Deposit			Deposit	VCCU Checking	468.00	2,095.00
Total for Bingo						\$2,095.00	
Total for Fundraiser						\$2,095.00	
Total for Contributed income						\$2,095.00	
QuickBooks Payments Sales							
05/02/2026	Receipt	1083			Payments to deposit	15.00	15.00
05/02/2026	Receipt	1082			Payments to deposit	5.00	20.00
05/02/2026	Receipt	1084			Payments to deposit	20.00	40.00
Total for QuickBooks Payments Sales						\$40.00	
Total for Revenue						\$2,135.00	
Expenditures							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Office expenses							
Memberships & subscriptions							
				BUSINESS DEBIT GOOGLE WORKSPACE BUSINESS DEBIT GOOGLE WORKSPACE PVRPF MOUNTAIN VIE CA Date 050126 0 XXXXXX6035 2 5817			
05/03/2026	Expenditure		Google	Card 08 0457	VCCU Checking	7.00	7.00
Total for Memberships & subscriptions						\$7.00	
Total for Office expenses						\$7.00	
QuickBooks Payments Fees							
				System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee- type: Daily.			
05/03/2026	Expenditure		QuickBooks Payments		VCCU Checking	1.01	1.01
Total for QuickBooks Payments Fees						\$1.01	
Supplies							
				BUSINESS DEBIT JACKPOT BINGO SUP BUSINESS DEBIT JACKPOT BINGO SUPPLIES MADISON HEIG MI Date 051526 0 XXXXXX4025 2 5399			
05/17/2026	Expenditure		Jackpot Bingo Supplies	Card 08 0457	VCCU Checking	430.38	430.38

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for Supplies						\$430.38	
Uncategorized Expense							
Fundraiser							
Bingo							
Rent							
				BUSINESS DEBIT PAYPLEASANT VALLE BUSINESS DEBIT PAYPLEASANT VALLEY RE CAMARILLO CA Date 050126 0			
05/03/2026	Expenditure		Pleasant Valley Recreation & Parks District	XXXXXX4105 0 9399 Card 08 0457	VCCU Checking	300.00	300.00
Total for Rent						\$300.00	
Supplies							
				BUSINESS DEBIT SMART AND FINAL 4 BUSINESS DEBIT SMART AND FINAL 400 CAMARILLO CA Date 050126 0 XXXXXX8936 2 5411			
05/03/2026	Expenditure		Smart & Final	Card 08 0457	VCCU Checking	235.29	235.29
05/13/2026	Check	1197	Bingo West	CHECK 1197	VCCU Checking	276.69	511.98
Total for Supplies						\$511.98	
Total for Bingo						\$811.98	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for Fundraiser						\$811.98	
Total for Uncategorized Expense						\$811.98	
Total for Expenditures						\$1,250.37	
Net Ordinary Revenue						\$884.63	
Other Revenue/Expenditure							
Other Revenue							
Interest Earned							
05/01/2026	Deposit			Tiered Rate APY Earned 090 0401 Tiered Rate APY Earned 090 040126 to 043026	VCCU Money Market	37.53	37.53
05/01/2026	Deposit			Tiered Rate APY Earned 011 0401 Tiered Rate APY Earned 011 040126 to 043026	VCCU Savings	0.01	37.54
05/01/2026	Deposit			Tiered Rate APY Earned 070 0401 Tiered Rate APY Earned 070 040126 to 043026	Bingo Account	11.09	48.63
Total for Interest Earned						\$48.63	
Total for Other Revenue						\$48.63	
Net Other Revenue						\$48.63	
Net Revenue						\$933.26	

Statement of Financial Position

As of May 31, 2026

		Total
ASSETS		
Current Assets		
Bank Accounts		
Bingo Account		19,279.34
VCCU Checking		25,422.13
VCCU Money Market		50,766.94
VCCU Savings		107.23
Total Bank Accounts		95,575.64
Total Current Assets		95,575.64
TOTAL ASSETS		\$95,575.64
LIABILITIES AND EQUITY		
Liabilities		
Total Liabilities		
Equity		
Opening balance equity		100,519.45
Retained Earnings		-22,570.04
Net Revenue		17,626.23
Total Equity		95,575.64
TOTAL LIABILITIES AND EQUITY		\$95,575.64