

FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS

Conference Room

1605 E. Burnley Street, Camarillo, CA 93010

BOARD MEETING

AGENDA

Wednesday, March 18, 2026

5:30 PM

- 1. CALL TO ORDER**
- 2. MEMBERS IN ATTENDANCE**
- 3. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
- 4. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 5. CONSENT AGENDA** - Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Board Meeting**
Approval of minutes from February 18, 2026.
 - B. Financial Report**
Monthly financial report presented to the Board for information.
Approval of the financial report for February 2026.
- 6. NEW ITEMS – DISCUSSION/ACTION**
 - A. Amazing Race Planning**
 - I. Date scheduled for October 3, 2026.
 - II. Board to set time, location, and details of race.
- 7. ORAL COMMUNICATION** - Informal items from Board Members or staff not requiring action.
- 8. ADJOURNMENT**

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

Announcement: Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS

Conference Room

1605 E. Burnley Street, Camarillo, CA 93010

REGULAR BOARD MEETING

MINUTES

Wednesday, February 18, 2026

5:30 PM

1. **CALL TO ORDER** - Meeting was called to order at 5:30 pm by Acting Chair Ann DeMartini.

MEMBERS IN ATTENDANCE -, Board Member Ann DeMartini, Board Member Bev Dransfeldt, and Board Member/General Manager Mary Otten,

MEMBERS ABSENT: Board Member Brett DeCarlo, Board Member Julie Navarro

PVRPD BOARD MEMBER – David Schlangen

STAFF - Nick Castro, PVRPD Development Analyst

2. **AMENDMENTS TO THE AGENDA**- None noted.
3. **PUBLIC COMMENT** – None.
4. **CONSENT AGENDA** - A motion was made by Board Member Bev Dransfeldt to approve the consent agenda. The motion was seconded by Board Member Mary Otten. The motion carried 5-0.

A. Minutes for Board Meeting- January 21, 2026

B. Monthly Financial Reports – January 2026

6. **NEW ITEMS – DISCUSSION/ACTION**

- A. Amazing Race Planning**

- I. Date scheduled for October 3, 2026.**

II. Board to set time, location, and details of race. The board discussed more of the race details and an overall planning document that was prepared. The board reviewed the document. The document will be added to the shared folder for ongoing review and finalization. The board also discussed the sponsorship “one sheet” and pitch deck prepared by Nick Castro. Comments were made to update names and levels of sponsorship.

7. **ORAL COMMUNICATION** - Nick Castro mentioned there may be tabling opportunities at the Farmer’s Market in the future.

8. **ADJOURNMENT** Meeting was adjourned at 6:41 p.m. by Acting Chair DeMartini.

Respectfully submitted,

Approval,

Ann DeMartini
Secretary

Brett DeCarlo
Chair

Monthly Financial Report

Foundation for Pleasant Valley Recreation and Parks
For the period ended February 28, 2026



Prepared by
Nicholas Castro

Prepared on
March 13, 2026

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Statement of Activity Detail

February 2026

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Ordinary Revenue/Expenditures							
Revenue							
Contributed income							
Fundraiser							
Bingo							
02/04/2026	Deposit			Deposit	VCCU Checking	571.00	571.00
02/06/2026	Deposit			Deposit	VCCU Checking	937.00	1,508.00
02/17/2026	Deposit			Deposit	VCCU Checking	481.00	1,989.00
02/17/2026	Deposit			Deposit	VCCU Checking	0.50	1,989.50
02/20/2026	Deposit			Deposit	VCCU Checking	490.00	2,479.50
02/27/2026	Deposit			Deposit	VCCU Checking	447.50	2,927.00
Total for Bingo						\$2,927.00	
Total for Fundraiser						\$2,927.00	
Total for Contributed income						\$2,927.00	
Total for Revenue						\$2,927.00	
Expenditures							
Office expenses							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Memberships & subscriptions							
02/02/2026	Expenditure		Google	BUSINESS DEBIT GOOGLE WORKSPACE BUSINESS DEBIT GOOGLE WORKSPACE PVRPF MOUNTAIN VIE CA Date 020126 0 XXXXXX0724 0 7399 Card 08 0457	VCCU Checking	7.00	7.00
02/06/2026	Expenditure		National Association of Park Foundations	BUSINESS DEBIT WWWTHENAPFORG MCK BUSINESS DEBIT WWWTHENAPFORG MCKINNEY TX Date 020526 0 XXXXXX2727 0 8641 Card 08 0457	VCCU Checking	463.50	470.50
Total for Memberships & subscriptions						\$470.50	
Total for Office expenses						\$470.50	
Uncategorized Expense							
Fundraiser							
Bingo							
Rent							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
02/12/2026	Expenditure		Pleasant Valley Recreation & Parks District	BUSINESS DEBIT PAYPLEASANT VALLE BUSINESS DEBIT PAYPLEASANT VALLEY RE CAMARILLO CA Date 021126 0 XXXXXX5021 0 7999 Card 08 0457	VCCU Checking	600.00	600.00
Total for Rent						\$600.00	
Supplies							
02/08/2026	Expenditure		Smart & Final	BUSINESS DEBIT SMART AND FINAL 4 BUSINESS DEBIT SMART AND FINAL 400 CAMARILLO CA Date 020626 0 XXXXXX4140 2 5411 Card 08 0457	VCCU Checking	72.35	72.35
02/19/2026	Check	1193	Bingo West	Check 1193	VCCU Checking	329.26	401.61
02/22/2026	Expenditure		Amazon	Amazon XXXXXXXX5567 AMAZONCOMYP3N62H73 SEATTLE WA Card 08 0457	VCCU Checking	24.65	426.26
02/23/2026	Expenditure		Amazon	Amazon XXXXXXXX1239 AMAZONCOMB988W8O31 SEATTLE WA Card 08 0457	VCCU Checking	55.77	482.03

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
				Business Debit Smalltoys Jackpot BUSINESS DEBIT SMALLTOYS JACKPOTBINGO MADISON HEIG MI Date 022326 0 XXXXXX9953			
02/24/2026	Expenditure		Jackpot Bingo Supplies	0 5399 Card 08 0457	VCCU Checking	206.10	688.13
Total for Supplies						\$688.13	
Total for Bingo						\$1,288.13	
Total for Fundraiser						\$1,288.13	
Total for Uncategorized Expense						\$1,288.13	
Total for Expenditures						\$1,758.63	
Net Ordinary Revenue						\$1,168.37	
Other Revenue/Expenditure							
Other Revenue							
Interest Earned							
02/01/2026	Deposit			Tiered Rate APY Earned 011 0101 Tiered Rate APY Earned 011 010126 to 013126	VCCU Savings	0.01	0.01
02/01/2026	Deposit			Tiered Rate APY Earned 070 0101 Tiered Rate APY Earned 070 010126 to 013126	Bingo Account	11.44	11.45

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
02/01/2026	Deposit			Tiered Rate APY Earned 090 0101 Tiered Rate APY Earned 090 010126 to 013126	VCCU Money Market	38.69	50.14
Total for Interest Earned						\$50.14	
Total for Other Revenue						\$50.14	
Net Other Revenue						\$50.14	
Net Revenue						\$1,218.51	

Statement of Financial Position

As of February 28, 2026

	Total
ASSETS	
Current Assets	
Bank Accounts	
Bingo Account	19,246.46
VCCU Checking	20,691.15
VCCU Money Market	50,655.69
VCCU Savings	107.20
Total Bank Accounts	90,700.50
Total Current Assets	90,700.50
TOTAL ASSETS	\$90,700.50
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening balance equity	100,519.45
Retained Earnings	-22,570.04
Net Revenue	12,751.09
Total Equity	90,700.50
TOTAL LIABILITIES AND EQUITY	\$90,700.50