

FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS

**Conference Room
1605 E. Burnley Street, Camarillo, CA 93010**

BOARD MEETING

AGENDA

**Tuesday September 15, 2026
5:30 PM**

1. CALL TO ORDER

2. MEMBERS IN ATTENDANCE

3. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

5. CONSENT AGENDA - Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Board Meeting

Approval of minutes from August 19, 2026.

B. Financial Report

Monthly financial report presented to the Board for information.

Approval of the financial report for August 2026.

6. NEW ITEMS – DISCUSSION/ACTION

A. Ventura County Community Fund

B. Amazing Race Planning

7. ORAL COMMUNICATION - Informal items from Board Members or staff not requiring action.

8. ADJOURNMENT

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

Announcement: Should you need special assistance (*i.e.* a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an

agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS

Conference Room

1605 E. Burnley Street, Camarillo, CA 93010

REGULAR BOARD MEETING

MINUTES

Wednesday, August, 2026

5:30 PM

1. **CALL TO ORDER** - Meeting was called to order at 5:30 pm by Chair Brett DeCarlo.

MEMBERS IN ATTENDANCE -Board Member Brett DeCarlo, Board Member Ann DeMartini, Board Member Mary Otten, Board Member Bev Dransfeldt, and Board Member Julie Navarro, arrived after Call to Order at 5:31 pm. **MEMBER EXCUSED: None.**

STAFF - Justin Kilary, Organization's Treasurer, Nic Castro, PVRPD Development Analyst

2. **AMENDMENTS TO THE AGENDA**- A motion was made by Board Member Mary Otten to Reschedule the Next Board meeting to September 15, 2026 rather than September 16, 2026 as there is a conflicting meeting requiring other board members to attend. The motion was seconded by Board Member Ann DeMartini. The motion carried 5-0.
3. **PUBLIC COMMENT** – None
4. **CONSENT AGENDA** - A motion was made by Board Member Mary Otten to approve the consent agenda. The motion was seconded by Board Member/Chair Brett DeCarlo. The motion carried 5-0.

A. Minutes for Board Meeting- July 15, 2026

B. Monthly Financial Reports – July 2026

6. NEW ITEMS – DISCUSSION/ACTION

B. Stock Donation options (ex. Donor Advised Funds (DAF))

Treasurer, Justin Kilary and Staff Member Nic Castro, explained that there is a widget that can be added to the existing website that allows for donors to select a DAF option. After discussion and review of the process, a motion was made by Board Member Ann DeMartini to allow staff to incorporate the DAF widget on the foundation's website and to explore the option of Ventura County Community Foundation handling future donations for those who do not have access to DAF options. The motion was seconded by Board Member/Chair Brett DeCarlo. The motion carried 5-0.

A. Amazing Race Planning

The Board discussed planning for the Amazing Race The Board discussed updates on the Amazing Race Planning and the need to increase advertising. No actionable items were discussed.

7. **ORAL COMMUNICATION** - Chair Brett DeCarlo notified the Board that keeping up with external communications with the public is key to maintaining credibility of the organization.

8. ADJOURNMENT Meeting was adjourned at 6:57 pm by Chair DeCarlo.

Respectfully submitted,

Ann DeMartini
Secretary

Approval,

Brett DeCarlo
Chair

Monthly Financial Report

Foundation for Pleasant Valley Recreation and Parks
For the period ended August 31, 2026



Prepared by

Nicholas Castro

Prepared on

September 11, 2026

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Statement of Activity Detail

August 2026

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Ordinary Revenue/Expenditures							
Revenue							
Billable Expenditure Revenue							
08/06/2026	Pledge	1088	Monica Munoz	Concrete Slab Materials, Labor, & Installation	Accounts Receivable (A/R)	1,000.00	1,000.00
Total for Billable Expenditure Revenue						\$1,000.00	
Sales							
Dedications							
Bench							
08/06/2026	Pledge	1088	Monica Munoz	Dedication Bench - Three Boards Engraved	Accounts Receivable (A/R)	1,890.00	1,890.00
Total for Bench						\$1,890.00	
Total for Dedications						\$1,890.00	
Total for Sales						\$1,890.00	
Total for Revenue						\$2,890.00	
Expenditures							
District Donations							
08/07/2026	Check	5000	BOETHING TREELAND FARMS INC	CHECK 5000	VCCU Checking	1,850.07	1,850.07
Total for District Donations						\$1,850.07	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Office expenses							
Memberships & subscriptions							
				Business Debit Google Workspace BUSINESS DEBIT GOOGLE WORKSPACE PVRPF MOUNTAIN VIE CA Date 080126 0 XXXXXX3934 0 7399			
08/02/2026	Expenditure		Google	Card 08 0457	VCCU Checking	7.00	7.00
Total for Memberships & subscriptions						\$7.00	
Total for Office expenses						\$7.00	
Uncategorized Expense							
Dedication							
Bench							
				BUSINESS DEBIT BARCO PRODUCTS LL BUSINESS DEBIT BARCO PRODUCTS LLC BATAVIA IL Date 070626 0 XXXXXX7360 0			
08/07/2026	Expenditure		Barco Products LLC	5712 Card 08 0457	VCCU Checking	1,489.49	1,489.49
Total for Bench						\$1,489.49	
Total for Dedication						\$1,489.49	
Fundraiser							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Bingo							
Supplies							
08/05/2026	Expenditure		Best Bingo Supplies	BUSINESS DEBIT SQ BBSCO SIMI VAL BUSINESS DEBIT SQ BBSCO SIMI VALLEY CA Date 080426 0 XXXXXX8762 0 7392 Card 08 0457	VCCU Checking	48.26	48.26
08/07/2026	Expenditure		Smart & Final	BUSINESS DEBIT SMART AND FINAL 4 BUSINESS DEBIT SMART AND FINAL 400 CAMARILLO CA Date 080626 0 XXXXXX1784 0 5411 Card 08 0457	VCCU Checking	45.24	93.50
08/12/2026	Check	1202	Bingo West	CHECK 1202	VCCU Checking	536.30	629.80
08/13/2026	Expenditure		Jackpot Bingo Supplies	BUSINESS DEBIT SMALLTOYS JACKPOT BUSINESS DEBIT SMALLTOYS JACKPOTBINGO MADISON HEIG MI Date 081226 0 XXXXXX3573 0 5399 Card 08 0457	VCCU Checking	543.64	1,173.44
Total for Supplies						\$1,173.44	
Total for Bingo						\$1,173.44	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for Fundraiser						\$1,173.44	
Total for Uncategorized Expense						\$2,662.93	
Total for Expenditures						\$4,520.00	
Net Ordinary Revenue						\$ -1,630.00	
Other Revenue/Expenditure							
Other Revenue							
Interest Earned							
08/01/2026	Deposit			Tiered Rate APY Earned 090 0701 Tiered Rate APY Earned 090 070126 to 073126	VCCU Money Market	38.86	38.86
08/01/2026	Deposit			Tiered Rate APY Earned 011 0701 Tiered Rate APY Earned 011 070126 to 073126	VCCU Savings	0.01	38.87
08/01/2026	Deposit			Tiered Rate APY Earned 070 0701 Tiered Rate APY Earned 070 070126 to 073126	Bingo Account	11.48	50.35
Total for Interest Earned						\$50.35	
Total for Other Revenue						\$50.35	
Net Other Revenue						\$50.35	
Net Revenue						\$ -1,579.65	

Statement of Financial Position

As of August 31, 2026

	Total
ASSETS	
Current Assets	
Bank Accounts	
Bingo Account	34,256.26
VCCU Checking	7,697.08
VCCU Money Market	50,882.19
VCCU Savings	107.26
Total Bank Accounts	92,942.79
Accounts Receivable	
Accounts Receivable (A/R)	2,890.00
Total Accounts Receivable	2,890.00
Total Current Assets	95,832.79
TOTAL ASSETS	\$95,832.79
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening balance equity	100,519.45
Retained Earnings	872.08
Net Revenue	-5,558.74
Total Equity	95,832.79
TOTAL LIABILITIES AND EQUITY	\$95,832.79