

**FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS**

**Conference Room**

**1605 E. Burnley Street, Camarillo, CA 93010**

**BOARD MEETING**

**AGENDA**

**Wednesday, December 17, 2025**

**5:30 PM**

**1. CALL TO ORDER**

**2. MEMBERS IN ATTENDANCE**

**3. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

**4. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

**5. CONSENT AGENDA** - Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

**A. Minutes for Board Meeting**

Approval of minutes from November 12, 2025

**B. Financial Report**

Monthly financial report presented to the Board for information.

Approval of the financial report for November 2025.

**6. NEW ITEMS – DISCUSSION/ACTION**

**A. Amazing Race Planning**

I. Date scheduled for October 3, 2026.

II. Board to set time, location, and details of race.

**7. ORAL COMMUNICATION** - Informal items from Board Members or staff not requiring action.

**8. ADJOURNMENT**

**Note:** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

**Announcement:** Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

**FOUNDATION FOR PLEASANT VALLEY RECREATION & PARKS**

**Conference Room**

**1605 E. Burnley Street, Camarillo, CA 93010**

**REGULAR BOARD MEETING**

**MINUTES**

**Wednesday, November 12, 2025**

**5:30 PM**

1. **CALL TO ORDER** - Meeting was called to order at 5:35 pm by Chair Brett DeCarlo.

**MEMBERS IN ATTENDANCE** - Board Member Julie Navarro, Board Member Brett DeCarlo, Board Member Ann DeMartini

**ABSENT at CALL TO ORDER:** Board Member Bev Dransfeldt, Board Member/General Manager Mary Otten,

**PVRPD BOARD MEMBER** – David Schlangen

**STAFF** - Nick Castro, PVRPD Development Analyst

2. **AMENDMENTS TO THE AGENDA**- None noted.
3. **PUBLIC COMMENT** – None.
4. **CONSENT AGENDA** - A motion was made by Board Member Ann DeMartini to approve the consent agenda. The motion was seconded by Board Member Julie Navarro. The motion carried 3-0.

**A. Minutes for Board Meeting- October 8, 2025**

**B. Monthly Financial Report – October 2025**

**6. NEW ITEMS – DISCUSSION/ACTION**

**A. New Meeting Time -Discussion to move from the second Wednesday of the month to the third Wednesday of the month.**

After discussion, a motion was made by Board Member Ann DeMartini to approve the new meeting time to the third Wednesday of the month beginning in the month of December 2025. The motion was seconded by Board Member Julie Navarro. The motion carried 3-0.

**B. Amazing Race Planning**

**I. Date scheduled for October 3, 2026.**

*At this time, Board Member Mary Otten arrived at the meeting at 5:40 p.m. and the meeting continued.*

*At this time, Board Member Bev Dransfeldt arrived at the meeting at 5:46 p.m. and the meeting continued.*

**II. Board to set time, location, and details of race.** The board discussed the race details and decided on 5 parks to be included in the race and be part of the confidential planning documents. The race is projected to start at 9 a.m. and conclude at 1 p.m. with an end of race celebration and awards ceremony. We will send jointly compiled questions to Fox Valley Park District who agreed to assist with our planning as a professional courtesy. Board member Mary Otten received initial interest in participating as partners from Visit Camarillo, Amber Light, and VCCU. The board

was asked to research partnerships for the December meeting and hopes to have answers to the organization questions back by the December meeting.

**7. ORAL COMMUNICATION - None**

**8. ADJOURNMENT** Meeting was adjourned at 6:27 p.m. by Chair DeCarlo.

**Respectfully submitted,**

**Ann DeMartini**  
**Secretary**

**Approval,**

**Brett DeCarlo**  
**Chair**

# Monthly Financial Report

Foundation for Pleasant Valley Recreation and Parks  
For the period ended November 30, 2025



Prepared by

**Nicholas Castro**

Prepared on

**December 12, 2025**

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# Statement of Activity Detail

November 2025

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Ordinary Revenue/Expenditures							
Revenue							
Contributed income							
Fundraiser							
Bingo							
11/05/2025	Deposit			Deposit	VCCU Checking	576.50	576.50
11/07/2025	Deposit			Deposit	VCCU Checking	948.50	1,525.00
11/12/2025	Deposit			Deposit	VCCU Checking	558.00	2,083.00
Total for Bingo						\$2,083.00	
Total for Fundraiser						\$2,083.00	
Total for Contributed income						\$2,083.00	
Total for Revenue						\$2,083.00	
Expenditures							
Office expenses							
Software & apps							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
				BUSINESS DEBIT GOOGLE GSUITE PVR BUSINESS DEBIT GOOGLE GSUITE PVRPFOU MOUNTAIN VIE CA Date 110125 0 XXXXXX4050 0 7399			
11/02/2025	Expenditure		Google	Card 08 0457	VCCU Checking	7.00	7.00
<b>Total for Software &amp; apps</b>						<b>\$7.00</b>	
<b>Total for Office expenses</b>						<b>\$7.00</b>	
<b>Uncategorized Expense</b>							
<b>Fundraiser</b>							
<b>Bingo</b>							
<b>Supplies</b>							
				BUSINESS DEBIT SMART AND FINAL 4 BUSINESS DEBIT SMART AND FINAL 400 CAMARILLO CA Date 110625 0 XXXXXX3114 0 5411			
11/07/2025	Expenditure		Smart & Final	Card 08 0457	VCCU Checking	20.16	20.16
<b>Total for Supplies</b>						<b>\$20.16</b>	
<b>Total for Bingo</b>						<b>\$20.16</b>	
<b>Total for Fundraiser</b>						<b>\$20.16</b>	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for Uncategorized Expense						\$20.16	
Total for Expenditures						\$27.16	
Net Ordinary Revenue						\$2,055.84	
Other Revenue/Expenditure							
Other Revenue							
Interest Earned							
11/01/2025	Deposit			Tiered Rate APY Earned 011 1001 Tiered Rate APY Earned 011 100125 to 103125	VCCU Savings	0.01	0.01
11/01/2025	Deposit			Tiered Rate APY Earned 070 1020 Tiered Rate APY Earned 070 102025 to 103125	Bingo Account	4.47	4.48
11/01/2025	Deposit			Tiered Rate APY Earned 090 1001 Tiered Rate APY Earned 090 100125 to 103125	VCCU Money Market	47.71	52.19
Total for Interest Earned						\$52.19	
Total for Other Revenue						\$52.19	
Net Other Revenue						\$52.19	
Net Revenue						\$2,108.03	

# Statement of Financial Position

As of November 30, 2025

		Total
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
Bingo Account		17,151.15
VCCU Checking		18,166.17
VCCU Money Market		50,540.95
VCCU Savings		107.17
<b>Total Bank Accounts</b>		<b>85,965.44</b>
<b>Total Current Assets</b>		<b>85,965.44</b>
<b>TOTAL ASSETS</b>		<b>\$85,965.44</b>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
<b>Total Liabilities</b>		
<b>Equity</b>		
Opening balance equity		100,519.45
Retained Earnings		-22,570.04
Net Revenue		8,016.03
<b>Total Equity</b>		<b>85,965.44</b>
<b>TOTAL LIABILITIES AND EQUITY</b>		<b>\$85,965.44</b>